

MedCo Public Board Minutes 4 June 24

MEDCO BOARD MEETING
TIME:

TUESDAY 4 JUNE 2024
13:00 – 16:30

MEETING PLACE:

Chicheley Hall Hotel
Chicheley
MK16 9JJ
& Microsoft Teams

DIRECTORS:

Martin Heskins (MH)	Executive Chair
Susan Brown (SB)	Motor Accident Solicitors Society
David Bott (DB)	Non-Executive Director
Kate Fox (KF)	The Law Society
John Howells (JH)	Non-Executive Director
Nigel Teasdale (NT)	Forum of Insurance Lawyers
Simon Margolis (SM)	Association of Medical Reporting Organisation
Joanne May (JM)	Gibraltar Insurance Association
Surendra Kumar (SK)	British Medical Association
Brett Dixon (BD)	Association of Personal Injury Lawyers
Jackie Proctor (JP)	Association of British Insurers
Toks Aluko (TA)	Chartered Society of Physiotherapist

OBSERVERS ATTENDING THE BOARD:

Leigh Evans (LE)	Head of Operations MedCo
Nadine Silverton (NS)	MedCo
Mark Waughman (MW)	MedCo
Scott Tubbritt (ST)	Ministry of Justice
Josh Ivinson (JI)	Ministry of Justice
Richard Patrick (RP)	Ministry of Justice
Julie Mutton (JM)	Evelyn – via Teams joined at 2pm to discuss Item 3.

SECRETARIAT:

Jean Abbit (JA)	MedCo
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APOLOGIES:

Ian Mackie (IM)	Non-Executive Director
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1. WELCOME

1.1 Declarations of interest/gifts etc.

None

1.2 MedCo Board Minutes from 23 April 2024

Approved.

1.3 MedCo Public Board Minutes from 23 April 2024

Approved

1.4 Actions and Decision List

Updated

1.5 Board Dates

Included for information.

It was noted that the 8 October is the next face to face meeting.

2. UPDATES

2.1 MOJ Update

Work is continuing on business as usual and statutory tasks, but no new policy decisions or announcements can be made during the pre-election period.

3. MANAGEMENT ACCOUNTS

The Board were talked through the main highlights of the accounts.

4. I D Checks

At the March 2024 meeting, the Board agreed that the registration process for new medical experts will be amended to include a requirement for all applicants to go through a digital identification verification process.

The Board also agreed that the new digital identification process will be conducted on all existing medical expert users.

The Board approved the appointment of an ID Check provider.

5. COMMITTEE UPDATES

5.1. Audit

The Board was provided with an update following the AC meeting on 21 May 2024.

The audit plan is on track and within budget. The Committee remains vigilant in identifying issues and irregular behaviours, actively working to eliminate such practices.

5.2 Operations

The Board was updated that the committee continue to engage with addressing the more regular issues including Non-payment of experts, amendments to reports, delay and tariff/non-tariff references.

The Board were advised that comms are being prepared to support the launch of the new rule around ID verification checks for claimants at examinations which was approved last month.

5.3 EAPR

The busy programme of Expert Quality Assessments (QA) is ongoing, with several reviews currently in progress. The follow-up QAs on Experts who were previously of concern are overall showing improvements in the quality of their reports.

Work in relation to case data uploads, reports completed in a day and practising addresses continues as part of the on-going monitoring process.

5.4 Education and Training Committee

NS updated the Board that the CPD year end was on 31 May and year end activity went as planned.

The Board was advised that the accreditation and CPD content review is now complete and will be re-launched soon.

The new module draft is under review and once that is complete will be processed and added to the CPD programme. Work continues to look at some of the older videos with a view to turning them into podcasts.

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5.5 IT

The Board received an update on the progress of the IT Tech refresh project.

5.6 Risk Committee

The Board approved the Risk Committee's recommendations.

5.7 Statistics

The report was noted as read.

6. AOB