

**MEDCO BOARD MEETING**  
**TIME:**

**TUESDAY 23 APRIL 2024**  
**10:00 – 11.42**

**MEETING PLACE:**

**Microsoft Teams**

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**DIRECTORS:**

|                     |   |
|---------------------|---|
| Martin Heskins (MH) | - Executive Chair                               |
| Susan Brown (SB)    | - Motor Accident Solicitors Society             |
| David Bott (DB)     | - Non-Executive Director                        |
| Kate Fox (KF)       | - The Law Society                               |
| John Howells (JH)   | - Non-Executive Director                        |
| Ian Mackie (IM)     | - Non-Executive Director                        |
| Nigel Teasdale (NT) | - Forum of Insurance Lawyers                    |
| Simon Margolis (SM) | - Association of Medical Reporting Organisation |
| Joanne May (JM)     | - Gibraltar Insurance Association               |
| Surendra Kumar (SK) | - British Medical Association                   |
| Brett Dixon (BD)    | - Association of Personal Injury Lawyers        |
| Jackie Proctor (JP) | - Association of British Insurers               |

**OBSERVERS ATTENDING THE BOARD:**

|                       |                            |
|-----------------------|----------------------------|
| Leigh Evans (LE)      | - Head of Operations MedCo |
| Nadine Silverton (NS) | - MedCo                    |
| Mark Waughman (MW)    | - MedCo                    |

**SECRETARIAT:**

|                 |         |
|-----------------|---------|
| Jean Abbit (JA) | - MedCo |
|-----------------|---------|

**APOLOGIES:**

|                     |  |
|---------------------|--|
| Toks Aluko (TA)     | - Chartered Society of Physiotherapist |
| Scott Tubbritt (ST) | - Ministry of Justice                  |

## 1. WELCOME

### 1.1 Declarations of interest/gifts etc.

None

### 1.2 Announcements

None

### 1.3 MedCo Board Minutes from 19 March 2024

Approved

### 1.4 MedCo Public Board Minutes from 19 March 2024

Approved

### 1.5 Actions and Decision List

Updated

### 1.6 Board Dates

Included for information.

It was noted that 4 June and 8 October are face to face meetings

## 2. UPDATES

### 2.2 Head of Operations Update

The Board was provided with an update from the OIC advisory group meeting, key points discussed were, the impact of the Supreme Court decision and the need for improved reports to better assess overlap in symptoms and stepping back and also the concern that the increase in JCG might cause more cases to start outside the small claims track.

## 3. MANAGEMENT ACCOUNTS

The Board were talked through the main highlights of the accounts.

## **4. COMMITTEE UPDATES**

### **4.1. Audit**

The Committee remains vigilant in identifying issues and irregular behaviours, actively working to eliminate such practices.

### **4.2 Operations**

The Board unanimously approved the Committee's rule/guidance on identification of claimants for inclusion in the MedCo Rules. The wording reflects the RTA3 template and the information that is required to be noted if RTA3 is not used.

The Board was updated that the committee continue to engage with addressing the more regular issues including Non-payment of experts, amendments to reports, delay and tariff/non-tariff references.

### **4.3 EAPR**

The busy programme of Expert Quality Assessments (QA) is ongoing, with several reviews currently in progress. The follow-up QAs on Experts who were previously of concern are showing improvements in the quality of their reports.

Work in relation to case data uploads, reports completed in a day and practising addresses continues as part of the monitoring process.

### **4.4 Education and Training Committee**

The Board approved maintaining the CPD requirement at 6 hours for 2024/2025

The Committee are also reviewing all of the accreditation and CPD content to ensure it is up to date and still fit for purpose.

A new module, based on common findings from MAB reviews is currently being drafted and should be available early June to coincide with the start of the new CPD year.

## **4.5 IT**

The Board received an update on the progress of the IT Tech refresh project.

## **4.6 Statistics**

The report was noted as read.

## **5. OCTOBER EVENT – Medical Reporting**

MedCo will be holding a round table Event in Birmingham on Tuesday 8<sup>th</sup> October at Leonardo Royal Hotel Birmingham. The theme of the event is Medical Reporting – Working Together to Improve Quality. There will also be elements of education/training updates for medical experts including case studies.

## **6. AOB**

No AOB